

General NSF Letter

Date _____

Name _____

Address _____

City, State, Zip _____

Dear _____,

In accordance with Section 7-15-1, Utah Code Annotated, you are hereby notified that a check issued by you has been dishonored by _____(bank), and returned to us _____(reason). This check described below was issued for payment

Check Date: _____

Check Number: _____

Amount: _____

Originating Institution(Bank/Credit Union): _____

You are hereby required to satisfy this debt by remitting \$ _____(\$20 service fee included), within 15 days. Acceptable payments include: cash(if paid in person), Money Order, Visa/MasterCard, or Cashiers Check to:

(court address)

When paid by Visa/MasterCard:

Card Number _____, Expiration Date ____/____ MasterCard _____ Visa _____

Signature _____, Phone _____

Failure to pay the check amount plus \$20 service fee, will result in the following action:

The assessment of an additional \$20 collections cost.

Payment not rendered within 30 days of this notice will be sent to the Office of State Debt Collection.

In accordance with Section 7-15-1, Utah Code annotated, this debt may be pursued as a civil action wherein additional damages will be assessed by the Office of State Debt Collection:

1. The original check amount;
2. Interest;
3. Court costs;
4. Attorneys fees;
5. Actual costs of collection as provided by law; and,
6. Damages in an amount equal to the greater of \$100 or triple the check amount, except that damages may not exceed the check amount by more than \$500.

In addition, the criminal code provides in Section 76-6-505, Utah Code Annotated, that any person who issues or passes a check knowing it will not be paid by the drawee and payment is refused by the drawee, is guilty of issuing a bad check.

The civil action referred to in this notice does not preclude the right to prosecute under the criminal code of the state of Utah.

Your failure to pay debts owed the State may result in the State taking your State income tax refund or vendor payment and applying it against the debt owed.

For additional information regarding the resolution of this matter, contact _____ at _____.
(clerk) (phone)

District Court NSF Letter

Date _____

Name _____

Address _____

City, State, Zip _____

Dear _____,

In accordance with Section 7-15-1, Utah Code Annotated, you are hereby notified that a check issued by you has been dishonored by _____(bank), and returned to us _____(reason). This check described below was issued for payment on court case # _____:

Check Date: _____

Check Number: _____

Amount: _____

Originating Institution(Bank/Credit Union): _____

You are hereby required to satisfy this debt by remitting \$ _____(\$20 service fee included), within 15 days. Acceptable payments include: cash(if paid in person), Money Order, Visa/MasterCard, or Cashiers Check to:

(court address)

When paid by Visa/MasterCard:

Card Number _____, Expiration Date ____/____ MasterCard _____ Visa _____

Signature _____, Phone _____

Failure to pay the check amount plus \$20 service fee within 15 days will result in an additional \$20 charge for collection cost added to the total amount due, and:

Payment not rendered within 30 days of this notice on checks WRITTEN BY A PERSON NOT NAMED AS A PARTY on a case, will be sent to the Office of State Debt Collection.

No further action on a CIVIL court case can proceed until payment is rendered. If payment is not rendered within 30 days, the check will be sent to the Office of State Debt Collection.

Payment not rendered on a CRIMINAL case within 30 days may have additional collection costs assessed. If payment is delinquent after 90 days, the entire amount due on the case will be sent to the Office of State Debt Collection.

In accordance with Section 7-15-1, Utah Code annotated, this debt may be pursued as a civil action wherein additional damages will be assessed by the Office of State Debt Collection:

1. The original check amount;
2. Interest;
3. Court costs;
4. Attorneys fees;
5. Actual costs of collection as provided by law; and,
6. Damages in an amount equal to the greater of \$100 or triple the check amount, except that damages may not exceed the check amount by more than \$500.

In addition, the criminal code provides in Section 76-6-505, Utah Code Annotated, that any person who issues or passes a check knowing it will not be paid by the drawee and payment is refused by the drawee, is guilty of issuing a bad check.

The civil action referred to in this notice does not preclude the right to prosecute under the criminal code of the state of Utah.

Your failure to pay debts owed the State may result in the State taking your State income tax refund or vendor payment and applying it against the debt owed.

If you would like to talk with someone about this matter contact: _____ at _____.
(clerk) (phone)

Juvenile NSF Letter

Date _____

Name _____

Address _____

City, State, Zip _____

_____,(name)

This is to notify you that your check has been returned to us by the bank for _____(reason).

This payment was issued for: Court case # _____ / Services received: _____.

Check Date: _____

Check Number: _____

Amount: _____

Originating Institution (Bank/Credit Union): _____

Court Receipt Number: _____ Dated: _____

You are hereby required to satisfy this debt by **paying \$** _____ (\$20 service fee included), **within 15 calendar days from the date listed on this notice.** Acceptable payment includes: cash (if paid in person) money order, or cashiers check.

(court address)

Failure to pay within 15 calendar days from the date listed on this notice will result in the assessment of an additional \$20 collections cost.

If full payment, including the \$20 service fee and the \$20 collection cost, is not received within 30 calendar days from the date listed on this notice one of the following actions will be taken:

- ☐ A court hearing will be set, and a contempt fee may be assessed. If you fail to appear a warrant may be issued for your arrest, your drivers license may be suspended, and your State income tax may be garnished.
- ☐ The amount due will be sent to the Office of State Debt Collection and will be subject to additional costs in accordance with Section 7-15-1 of the Utah Code. You will be required to pay:
 - The original check amount
 - Interest
 - Court costs
 - Attorney's fees
 - Actual costs of collection as provided by law
 - Damages in an amount equal to the greater of \$100 or triple the check amount. (Damages may not exceed the check amount by more than \$500)

If you would like to talk with someone about this matter contact: _____ at

_____.

(clerk)

(phone)